

DOCUMENTS FOR INTERNATIONAL STUDENTS

Documents required for enrollment in undergraduate studies

Name of Document	Explanation
High School Diploma (with Apostille)	Original diploma; with an apostille on the original diploma (from governor's office or municipal services). An apostille placed on a separate page is invalid. Documents such as a certificate for a lost diploma or a temporary certificate for completed secondary education are NOT ACCEPTED by the competent ministry.
Transcript	A table displaying the grades for each subject for all years (it must be filled in detail for each year and should contain a blue or red stamp).
Original Birth Certificate	(A sample for citizen registration will not be accepted.)
Certificate of Residence Address (with original signature).	Original Certificate of residence address (It must be obtained from the relevant authorities and contain an original signature).
Authorization	It is given to the person responsible for the legal department of the university so they can perform tasks on your behalf in the relevant ministries. You can find a sample of it on our website and have it prepared by a notary with an apostille.
Passport	Scanned copy of the first page of the burgundy passport, which must have a validity date of at least 24 months (official - green passport is not accepted).
Double-Checked Certificate of No Criminal Record	It must be obtained from the court (must contain an apostille).
Health Insurance Certificate	Students who have not submitted a certificate proving they meet the conditions for health insurance or a document for private health insurance must submit them.
Letter of Commitment	Notarized document confirming that the student's parents will cover all their expenses during their studies in the Republic of North Macedonia and emphasizing their consent for obtaining temporary residence with an apostille. (Students with personal income may submit a notarized copy of the same).
Photograph	A photo in the specified dimensions (3 x 3.5 cm) must be uploaded to the system, and 8 copies should be submitted along with the printed documents

Student Contract	Scanned version of it with signature on each page issued by university authorities.
Payment receipt for the Tuition Fee	A document proving that the required amount for enrollment in the program being applied for has been paid.
Payment Receipt for the Administrative Fee	Document proving that the amount required for temporary residence and accreditation has been paid.

Documents required for enrollment in postgraduate studies

Name of document	Explanation
University diploma (with Apostille)	Original diploma; with an apostille on the original diploma (from governor`s office or municipal services). An apostille placed on a separate page is invalid. Documents such as a certificate for a lost diploma or a temporary certificate for completed secondary education are NOT ACCEPTED by the competent ministry.
Transcript	Document including the grades or diploma supplement
Detailed plan of studies	A plan and program of the courses taken during academic studies or the course content.
Authorization	It is given to the person responsible for the legal department of the university so they can perform tasks on your behalf in the relevant ministries. You can find a sample of it on our website and have it prepared by a notary with an apostille.
Passport	Scanned copy of the first page of the burgundy passport, which must have a validity date of at least 24 months (official - green passport is not accepted).
Double-Checked Certificate of No Criminal Record	It must be obtained from the court (must contain an apostille).
Health Insurance Certificate	Students who have not submitted a certificate proving they meet the conditions for health insurance or a document for private health insurance must submit them.
Letter of Commitment	Notarized document confirming that the student's parents will cover all their expenses during their studies in the Republic of North Macedonia and emphasizing their consent for obtaining temporary residence with an apostille. (Students with personal income may submit a notarized copy of the same).
Photograph	A photo in the specified dimensions (3 x 3.5 cm) must be uploaded to the system, and 8 copies should be submitted along with the printed documents
Student Contract	Scanned version of it with signature on each page issued by university authorities.
Payment receipt for the Tuition Fee	A document proving that the required amount for enrollment in the program being applied for has been paid.

Payment Receipt for the Administrative Fee	Document proving that the amount required for temporary residence and accreditation has been paid.
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Documents required for enrollment in doctoral studies

Name of document	Explanation
University diploma (with Apostille)	Original diploma; with an apostille on the original diploma (from governor`s office or municipal services). An apostille placed on a separate page is invalid. Documents such as a certificate for a lost diploma or a temporary certificate for completed secondary education are NOT ACCEPTED by the competent ministry.
Postgraduate studies diploma (with apostille)	Original diploma; with an apostille on the original diploma (from governor`s office or municipal services). An apostille placed on a separate page is invalid. Documents such as a certificate for a lost diploma or a temporary certificate for completed secondary education are NOT ACCEPTED by the competent ministry.
Transcript	Document including the grades or diploma supplement
Detailed plan of studies	A plan and program of the courses taken during academic studies or the course content.
Master's thesis	The entire thesis in PDF format.
Document proving that the duration of the doctoral studies program was at least 3 years.	The document is issued by the university where you were enrolled. It must contain an original signature and stamp.
Authorization	It is given to the person responsible for the legal department of the university so they can perform tasks on your behalf in the relevant ministries. You can find a sample of it on our website and have it prepared by a notary with an apostille.
Passport	Scanned copy of the first page of the burgundy passport, which must have a validity date of at least 24 months (official - green passport is not accepted).
Double-Checked Certificate of No Criminal Record	It must be obtained from the court (must contain an apostille).
Health Insurance Certificate	Students who have not submitted a certificate proving they meet the conditions for health insurance or a document for private health insurance must submit them.
Letter of Commitment	Notarized document confirming that the student's parents will cover all their expenses during their studies in the Republic of North Macedonia and emphasizing their consent for obtaining temporary residence with an apostille. (Students

	with personal income may submit a notarized copy of the same).
Photograph	A photo in the specified dimensions (3 x 3.5 cm) must be uploaded to the system, and 8 copies should be submitted along with the printed documents
Student Contract	Scanned version of it with signature on each page issued by university authorities.
Payment Receipt for the Tuition Fee	A document proving that the required amount for enrollment in the program being applied for has been paid.
Payment Receipt for the Administrative Fee	Document proving that the amount required for temporary residence and accreditation has been paid.

Documents required for enrollment of transfer students

Name of document	Explanation
Passport	Burgundy passport, which must have a validity date of at least 24 months (official - green passport is not accepted).
Double-checked certificate of no criminal record (with apostille).	It must be obtained from the court (must contain an apostille).
Health Insurance Certificate	Students who have not submitted a certificate proving they meet the conditions for health insurance or a document for private health insurance must submit them.
Letter of Commitment	Notarized document confirming that the student's parents will cover all their expenses during their studies in the Republic of North Macedonia and emphasizing their consent for obtaining temporary residence with an apostille. (Students with personal income may submit a notarized copy of the same).
Photograph	A photo in the specified dimensions (3 x 3.5 cm) must be uploaded to the system, and 8 copies should be submitted along with the printed documents
Student Contract	Scanned version of Student Contract with signature on each page issued by university authorities.
Transcript	Document including the grades or diploma supplement
Course Contents	A document outlining the content of all the courses that the transfer student has taken in the program from which they are transferring, compiled into a single file.
Document for Leaving the Previous University	The document for leaving the university from which the transfer is being made should be scanned and uploaded to the system.
Accreditation and Recognition Decision	A copy of the decision issued by the Ministry of Education and Science when transferring from any university in Macedonia to the International Balkan University.